



2011 GLOBAL YOUTH SERVICE DAY MINI-GRANT GUIDELINES & APPLICATION

The Michigan Community Service Commission, The LEAGUE Michigan, and Youth Service America are awarding \$11,000 in mini-grants to Michigan organizations to host service projects as part of the 2011 Global Youth Service Day (GYSD).

All proposed events or activities must occur on or around Global Youth Service Day – Friday, April 8 through Saturday, April 23, 2011.

GRANT AMOUNTS

Grants valued at up to \$500 are available.

PURPOSE & PRIORITY

Grants will be made to organizations to engage area youth in a service project(s) that focus on education, health, clean energy/environmental stewardship, economic opportunity, disaster preparedness, supporting veterans and military families, public safety, or any other topic that is important to your community. Priority will be given to projects that incorporate youth in the planning process. *Please note these funds are designed to solely support direct service projects.*

ELIGIBLE APPLICANTS

Organizations in Michigan; including national service grantees, Volunteer Centers, 501(c)3 organizations, K-12 and higher education institutions, etc. are eligible to apply for this grant.

APPLICATION

Applicants must complete the Application and Budget Worksheet in the format requested. Applications will be accepted by mail, email, or fax. *(See attached Mini-Grant Application and Budget Worksheet.)*

APPLICATION DEADLINE

Monday, February 28, 2011 by 5:00 p.m.

REPORTING REQUIREMENTS

Grant recipients must provide the Michigan Community Service Commission with a completed Final Report by May 6, 2011. *(See attached Final Report.)*

GRANT REQUIREMENTS

The application *MUST* be written by at least one youth who plans to participate in the planning and implementation of the project. Youth must also be incorporated as volunteers of the planned project.

2011 GYSD mini-grant recipients are required to participate in one webinar. Available dates will be Tuesday, March 22 at 3:30 p.m. and Thursday, March 24 at 3:30 p.m. Registration information will be provided if you are selected as a recipient.

2011 GYSD mini-grant recipients will be required to register their projects through Youth Service America's GYSD website at www.gysd.org.

NOTIFICATION

All applicants will be notified of their funding status via email by Monday, March 14, 2011.

Submit Your Application to/Send questions to:

Elyse V. Walter • 1048 Pierpont, Suite 4 • Lansing, MI 48913 • Fax: (517) 373-4977
Phone: (517) 241-0063 • Email: verberkmoese@michigan.gov



2011 GLOBAL YOUTH SERVICE DAY MINI-GRANT APPLICATION

Due by 5:00 p.m. on Monday, February 28, 2011

Applicant (school, organization, etc.): _____

Contact Person: _____

Address: _____

City, State, Zip: _____

Phone: _____

Fax: _____

Email: _____

Organizations Involved with Event: _____

Please note: If your organization is awarded a mini-grant, your check will be made payable to and mailed to the above organization. Checks will only be made payable to the applicant, not an individual contact person.

My project addresses one (or more) of the following topics:

- | | |
|--|---|
| <input type="checkbox"/> Education | <input type="checkbox"/> Clean Energy/Environmental Stewardship |
| <input type="checkbox"/> Economic Opportunity | <input type="checkbox"/> Disaster Preparedness |
| <input type="checkbox"/> Supporting Veterans & Military Families | <input type="checkbox"/> Public Safety |
| <input type="checkbox"/> Health | <input type="checkbox"/> Other: _____ |

1. Purpose & Project Description

Provide an overview of the proposed event including its purpose, proposed agenda, location, date, and time.

2. How will young people be engaged in planning and/or implementing the project?

Please describe how you will incorporate youth in the development and implementation of the proposed GYSD service project.

3. Expected Number of Youth Volunteers

Please list the number of youth volunteers you expect to engage.

4. Expected Number of Adult Volunteers (if applicable)

Please list the number of adult volunteers you expect to engage.

5. Expected Number of Recipients (if applicable)

Please describe the target recipients of your event and the number you expect to assist. For example, if you intend to read to children – how many children will be read to as part of the project?

6. Community Partners and/or Collaborations

List all community partners that will be collaborating on this event (including people, organizations, businesses, etc.).

7. Budget

Please complete the attached Budget Worksheet. Be sure to include any matching funds or in-kind donations.





2011 GLOBAL YOUTH SERVICE DAY MINI-GRANT FINAL REPORT DUE BY FRIDAY, MAY 6, 2011

Applicant (school,
organization, etc.): _____

Contact Person: _____

Address: _____

City, State, Zip: _____

Phone: _____

Fax: _____

Email: _____

Organizations
Involved with
Event: _____

Please provide the following:

- Brief overview of the event. Please include one or two things you did that you felt were very successful.
- Describe how youth were involved the planning and implementation of your GYSD service project.
- List the total number of event volunteers/recipients (if applicable). Please break down youth versus adults.
- List the total number of volunteer hours served. Please break down youth versus adults.
- Describe what was accomplished because of this project.
- Please provide documentation of your event. This could include photos, media clips, videos, list of special guests and/or elected officials, etc.
- "Great Stories," quotes, or other qualitative information about the event.

**Please include pictures of your event that can be used for future publication. Please secure proper permission for sharing the photos. The MCSC and The LEAGUE Michigan may use these photos publicly.*

PLEASE SUBMIT FINAL REPORT TO:

Elyse V. Walter
Michigan Community Service Commission
1048 Pierpont, Suite 4
Lansing, Michigan 48913
Phone: (517) 241-0063
Fax: (517) 373-4977
verberkmoese@michigan.gov